

EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

Name of 'proposal' and how has it been implemented (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	Youth Opportunity Fund (YOF)
Directorate / Service	CLC / Safer Communities
Lead Officer	Andy Bamber, Head of Safer Communities
Signed Off By (inc date)	
Summary – to be completed at the end of completing the QA (using Appendix A) (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: #00b050; margin-right: 10px;"></div> <div>Proceed with implementation</div> </div> <p>An Equality Analysis is attached to the report.</p>

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
1	Overview of Proposal		
a	Are the outcomes of the proposals clear?	Yes	This report presents the Youth Opportunity Fund (YOF), a programme which aims to engage and enhance the development of young people and recommends that the

			<p>Commissioners agree to allocate grants to 32 organisations (out of 55 applicants) which has been assessed by the YOF young people's panel and the Council officers and approved the independent PAYP Commissioning Board.</p> <p>YOF focuses on young people aged 13-19 or up to 25 years for those with Special Educational Needs (SEN) and Learning Difficulties and/or Disabilities (LDD). Young people in the Borough will have opportunities for a range of activities, including volunteering opportunities, through the programme. It is expected that this programme will enhance community cohesion and reduce youth related crime during the period.</p>
b	Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?	Yes	<p>The attached Equalities Analysis includes the analysis of the age, gender, SEN/LDD breakdown data of young people who are expected to participate in the YOF-funded activities, which were provided by the applicants.</p> <p>The Equalities Analysis also includes the wards that the recommended organisations are located.</p>
2	Monitoring / Collecting Evidence / Data and Consultation		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	As above, the estimated data of the beneficiaries have been provided by the applicants.
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	The applicants are asked to provide the number of young people who are expected to participate in the YOF-funded activities and the age, gender and SEN/LDD breakdown data.
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	See above.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	<p>The applicants are asked to provide key points arising from the consultation with the young people.</p> <p>YOF Young People Panel heard presentations on 55 applications and scored each project based on set criteria.</p>
3	Assessing Impact and Analysis		
a	Are there clear links between the sources of evidence	Yes	See the attached Equality Analysis.

	(information, data etc) and the interpretation of impact amongst the nine protected characteristics?		
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	Geographically response to the grant programme was patchy reflecting a concentration of 3 rd Sector organisations physically located in the centre and West of the Borough. The report identifies the service's short and medium term response to address the issue, including direct service delivery in areas where no eligible grant awards or no applications received, targeted marketing and a review of the weighting associated with these grants.
4	Mitigation and Improvement Action Plan		
a	Is there an agreed action plan?	Yes	Each application identifies an action plan.
b	Have alternative options been explored	Yes	'Do nothing' option was considered.
5	Quality Assurance and Monitoring		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	All funded projects will be monitored and reviewed after the completion of the projects.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics??	Yes	It is a requirement that accreditation is offered to the young people who complete the activities during the lifespan of the project.
6	Reporting Outcomes and Action Plan		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	